

**From:** [Kathy Boots](#)  
**To:** "Brenda Cardwell"  
**Cc:** [Molly Rockhill](#); [Jessica Contratto](#); [Kelly Bacon \(CD\)](#)  
**Subject:** RE: Permit # BP-19-00232/Cardwell  
**Date:** Wednesday, April 7, 2021 8:49:13 AM

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Brenda,

I have included the planner working on the project.

**Kathy Boots**  
**Permit Technician**

Kittitas County Community Development Services  
411 N Ruby Street, Suite 2 Ellensburg, WA 98926  
(p) 509-962-7506 (f) 509-962-7682  
[kathy.boots.cd@co.kittitas.wa.us](mailto:kathy.boots.cd@co.kittitas.wa.us)

To schedule inspections: <https://www.co.kittitas.wa.us/cds/building/inspection-request.aspx>

To view permit or inspection status: <https://co-kittitas-wa.smartgovcommunity.com/ApplicationPublic/ApplicationHome>

To request design criteria / snowloads: <https://www.co.kittitas.wa.us/cds/building/cgdc-form.aspx>

Our office is now open from 8:00am-12:00pm (We lock the door at 11:45 am to finish with customers) and then reopen 1:00pm-5:00pm Monday-Friday.

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**From:** Brenda Cardwell <[bcardwell580@gmail.com](mailto:bcardwell580@gmail.com)>  
**Sent:** Tuesday, April 6, 2021 1:29 PM  
**To:** Kathy Boots <[kathy.boots.cd@co.kittitas.wa.us](mailto:kathy.boots.cd@co.kittitas.wa.us)>  
**Subject:** Re: Permit # BP-19-00232/Cardwell

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Yay. Thanx again. I have a question for you. Is there a place to find out what is going on with the Brown & Jackson poop ponds application, out on Parke Creek.....I was very curious to see where their permit app. is going.

Thank you, Brenda Cardwell

On Tue, Apr 6, 2021 at 10:07 AM Kathy Boots <[kathy.boots.cd@co.kittitas.wa.us](mailto:kathy.boots.cd@co.kittitas.wa.us)> wrote:

| Brenda,

That is exactly what I needed. I am closing out the permit. Thanks for the help.

**Kathy Boots**  
**Permit Technician**

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**From:** Brenda Cardwell <[bcardwell580@gmail.com](mailto:bcardwell580@gmail.com)>

**Sent:** Tuesday, April 6, 2021 9:36 AM

**To:** Kathy Boots <[kathy.boots.cd@co.kittitas.wa.us](mailto:kathy.boots.cd@co.kittitas.wa.us)>

**Subject:** Permit # BP-19-00232/Cardwell

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Hi Kathy,

I spoke with you on the phone a couple of weeks ago, regarding an expired permit letter we got and we have the CO. I have attached the copy of the CO certificate and signed off permit card. I hope this is able to clear your records that the CO was issued. Could you please let me know that this is what you need and we are all good to go.

Thank you so much and have a great day.

Brenda Cardwell

425 387 0846

PERMIT CARD MUST BE POSTED ON-SITE

**KITTITAS COUNTY PERMIT CARD**  
**RESIDENTIAL NEW**

**Owner:** 10011 PARKE CREEK RD, ELLENSBURG, WA 98926  
**Address:** 1290 CHRISTENSEN RD, ELLENSBURG, WA 98926-7011  
**Parcel Number:** 959798

**Project Description:** Y8 - Occupancy: R-3 / U - Zoning

**Building Permit #: BP-19-00232**  
**Issued Date: 06/26/2019**

**Site Copy**

BID ONE PERMIT		BID TWO PERMIT (cont.)		MECHANICAL PERMIT	
Item No.	Item Description	Item No.	Item Description	Item No.	Item Description
1	Permit Fee	1	Permit Fee	1	Permit Fee
2	Plan Review Fee	2	Plan Review Fee	2	Plan Review Fee
3	Final Review Fee	3	Final Review Fee	3	Final Review Fee
4	Inspection Fee	4	Inspection Fee	4	Inspection Fee
5	Final Inspection Fee	5	Final Inspection Fee	5	Final Inspection Fee
6	Plan Review Fee	6	Plan Review Fee	6	Plan Review Fee
7	Final Review Fee	7	Final Review Fee	7	Final Review Fee
8	Inspection Fee	8	Inspection Fee	8	Inspection Fee
9	Final Inspection Fee	9	Final Inspection Fee	9	Final Inspection Fee
10	Plan Review Fee	10	Plan Review Fee	10	Plan Review Fee
11	Final Review Fee	11	Final Review Fee	11	Final Review Fee
12	Inspection Fee	12	Inspection Fee	12	Inspection Fee
13	Final Inspection Fee	13	Final Inspection Fee	13	Final Inspection Fee
14	Plan Review Fee	14	Plan Review Fee	14	Plan Review Fee
15	Final Review Fee	15	Final Review Fee	15	Final Review Fee
16	Inspection Fee	16	Inspection Fee	16	Inspection Fee
17	Final Inspection Fee	17	Final Inspection Fee	17	Final Inspection Fee
18	Plan Review Fee	18	Plan Review Fee	18	Plan Review Fee
19	Final Review Fee	19	Final Review Fee	19	Final Review Fee
20	Inspection Fee	20	Inspection Fee	20	Inspection Fee
21	Final Inspection Fee	21	Final Inspection Fee	21	Final Inspection Fee
22	Plan Review Fee	22	Plan Review Fee	22	Plan Review Fee
23	Final Review Fee	23	Final Review Fee	23	Final Review Fee
24	Inspection Fee	24	Inspection Fee	24	Inspection Fee
25	Final Inspection Fee	25	Final Inspection Fee	25	Final Inspection Fee

**FINAL APPROVALS REQUIRED FOR CERTIFICATE OF OCCUPANCY**

Approval	Approved By	Date
FINAL MECHANICAL		
PUBLIC WORKS		
CERTIFICATE OF OCCUPANCY		

3 SITE COPY



### Certificate of Occupancy

*Issued pursuant to the requirements of the County Code  
 Issued this day on February 07, 2020*

**Building Address:** 10011 PARKE CREEK RD, ELLENSBURG 98926, 98926

**Parcel Number:** 959798    **Map Number:** 18-20-33050-0004

**Building Description:** SINGLE FAMILY RESIDENCE

**Occupancy Group:** R-3 / U    **Construction Type:** Y8    **Zone:**

**Automatic Sprinkler System:** No    **Flood Zone:** ND

**Design Occupant Load:** [SEB]

**Building Permit Number:** BP-19-00232    **Code Cycle:** IRC 2015

**Name of Owner:** CARDWELL, PHIL L & BRENDA L

**Address of Owner:** 1290 CHRISTENSEN RD, ELLENSBURG, WA 98926-7011



**Name:** \_\_\_\_\_ **Date:** 2/7/2020

For Kittitas County  
 Michael Flory, Building Official

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